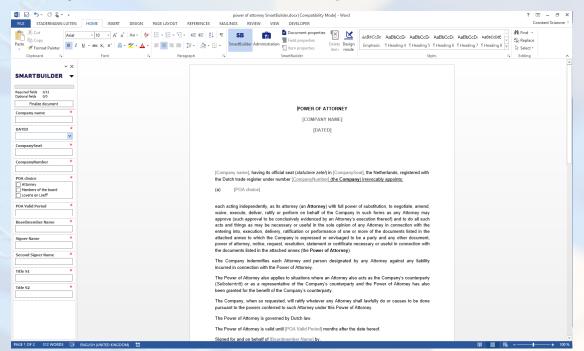




# SmartBuilder

## Smarter Contracts for your Legal Practice

Drafting contracts, offers, letters and deeds faster and simpler? Smartbuilder = Smarter Documents



SmartBuilder enables you to draft easy, efficient and intuitive standarised documents like contracts, offers and deeds without the need for training or instructions with use of all MS Office functionality and automatic 100% use of the corporate identity.

Your organization saves time, and therefore money, by providing users inside and outside your organization with ready-to-use, high-quality documents/templates in the familiar MS Word environment. Documents without errors in content or format. No limits in use of Word functionality.

The user simply fills required and optional fields through an intuitive user interface. Both in the wizard form fields and/or the live document.

The progression is immediately visible in the document and on a progress bar on the left side of the document. The user can focus on the content and does not need to spend time on formatting or structuring the document. Within minutes a complex document is realized.

After the initial document composition in the corporate identity style the document is secured because only the administrator will have the Admin tools.

The administrator can easily modify the documents with the following options:

- Text: free text field input
- Date: different date formats possible
- Choice: dropdown list of options
- Multiple choice: dropdown list in which the user can select multiple options
- Text fragment: building block for optional paragraphs
- Multiple text fragment: building block for optional paragraphs in which the user can select multiple options
- Number/Amount: numeric field
- Data/database link\*: document/templates can be linked with various data sources
- Conditional values: based on conditions, additional blocks of text are added or fields
- automatically filled or changed

## \* Database Link

Dotoffice can help you out with the realization of a link with your data systems. For various customers we have already created a link with, for example, the Chamber of Commerce, DMS systems (Microsoft SharePoint, iManage, Netdocuments and Contentworker Formpipe etc.) and CRM and PMS systems such as Aderant, Thomson Elite, MS CRM and LegalSense.

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FILE STADERMANN LUITEN HOME INSERT DESIGN PAGE LAYOUT	REFERENCES MAILINGS REVIEW VIEW DEVELOPER Constant Sciarone *
$\begin{array}{ c c c c c c c c c c c c c c c c c c c$	Image: Image
- X	Contract of Employment
SMARTBUILDER -	THIS AGREEMENT is between New Existing Data
Regured Reids 1/21 Optional fields 0/0	Employer") and
Finalize document	(2) [Name of employee] of [Address of employee]" ABC Text
Company name * A Registered address of the *	IT IS AGREED that the Employer will employ the Employee and the Employee will work for the Employer on the following terms and conditions:
company	I. Job title
Name of employee *	The Employee's position is that of [lob tille].
Address of employee	The Employee may from time to time be required to carry out such other reasonable duties as the Employer may decide, without additional remuneration, should this be necessary to meet the needs of the business. Major choice Major choice
	2. Commencement and continuity of employment
	The Employee's employment with the Employer began on [Date commence].
Date commence *	The Employee's continuous employment, taking into account any service with Employer and with any previous employer which counts, began on (Date previous function).
Date previous function	3. Probationary period
Probationary period Select working hours () Notation of the select selec	The first (Industance) peeted of employment will be a probationary period, during which the Employee's performance will be monitored. The probationary period may be extended by the Employer. During the probationary period this employment may be terminated by either party giving one week's notice to the other in writing.
Z Tuesday from     Wednesday from     Wednesday from     Thursday from	4. Hours of work
Friday from	The Employee's normal working hours are:
Number *	Monday from to Tuesday from to Tuesday from to
×	This is a total of (Number) hours per week.
Length of kunch kreak	The Employee may be required to work such further hol <sup>3</sup> zeponsible manager lary to fulfil his/her duties or the needs of the business. Whenever possible, Responsible manager • If give the Employee reasonable notice of any additional hours.
PAGE FOF TE 2 OF 3723 WORDS LIX ENGLISH (UNITED KINGDOM)	up <u>m</u> P6 - + 100%

### We support

- Office 2010, 2013, 2016 and 365
- Windows 7, 8 and 10
- Windows Server 2000 and up
- Terminal Server (Citrix en Microsoft)
- .NET

### References

- Loyens en Loeff
- Dentons Boekel
  - Barents Krans
  - De Brauw Blackstone Westbroek
  - Claeys & Engels

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